



Accounts Payable/ Customer Service Clerk

The Board of Public Works of the City of Lewes is accepting applications for the position of Accounts Payable/Customer Service Clerk in the Administration Office. Applicants must have:

Experience in accounting principles
Customer service
Problem solving
Multi tasking
Excellent verbal and written communication skills.
SAP experience preferred

Please submit cover letter and resume to kkeller@lewesbpw.com. Applications may be obtained from the business office of the Board of Public Works located at 107 Franklin Avenue Lewes, Delaware or by contacting Kristina Keller at (302) 645-6228. Competitive salary and benefits package offered. Applications will be accepted through March 12, 2015. The Board of Public Works is an Equal Opportunity Employer.